

**MADERA COUNTY SCHOOL BOARDS ASSOCIATION
BUDGET & FINANCE COMMITTEE MEETING AND
EXECUTIVE COMMITTEE MEETING
Wednesday, May 28, 2008
Madera County Office of Education
28123 Avenue 14
Madera, CA 93638**

MINUTES

Committee Members present: President Mona Diaz (Golden Valley Unified), Clay Haynes (Alview-Dairyland) – via conference call, Michelle Linhares for Gary Schuh (Chowchilla Elementary), Audrey Stock (Golden Valley Unified), Treasurer Grant Sturm (Madera County), Cathy Bustos (Madera County), Gary Adams (Madera Unified), Heather Abrahams (Raymond-Knowles Union) – via conference call

Absent Members: Diane Peterson (Bass Lake), Barbara Bigelow (Chawanakee Unified), Charlene Espinola (Chowchilla Union High), Sara Wilkins (Madera County), Isabel Barreras (State Center Community College), Gary Schoonard (Yosemite Unified)

Others Present: Executive Secretary Sally Frazier (Madera County Superintendent of Schools), Karen Roget (Madera County)

1.0 Opening Remarks

President Mona Diaz welcomed everyone and acknowledged Clay Haynes and Heather Abrahams who joined the meeting via conference call.

2.0 Consideration of Minutes

2.1 February 6, 2008 – Executive Committee Meeting and General Membership Meeting

Clay Haynes moved that the minutes be approved as submitted, seconded by Audrey Stock with unanimous approval by the Committee.

3.0 Treasurer's Report

3.1 Report on Financial Activity

Report was mailed with agenda. Treasurer Grant Sturm thoroughly reviewed the financial report and the activity since the last Winter meeting.

3.2 Review of Current Year Expenses and Projections and Development of 2008 –2009 Budget

Treasurer Sturm provided a background for current expenses and projections as a basis for development for 2008-2009 budget. Since there is no summer meeting next year, the Committee allocated \$1,000 towards

the Spring meeting in order to subsidize the cost of board members attending the CVEC Spring Annual conference.

President Diaz announced the passing of Chowchilla Union High School District board member Rick DeWall on May 31st. MCSBA will contribute \$100 towards flowers and/or wherever the family would like the donation to go to.

President Diaz requested ideas to get board members motivated in our marketing campaign. The Committee suggested having a large banner rotated in strategic locations like Highway 99 and Highway 41 to show support for the schools. Karen Roget will research prices for a 12'x12' (or larger) weather-resistant banner. Cathie Bustos moved to increase the Publication/Marketing allocation by \$500 bringing it to \$1,500, seconded by Audrey Stock with unanimous approval by the Committee.

President Diaz asked if MCSBA is required to spend all the available funds every year or if funds can be rolled over year after year. Dr. Frazier stated that any remaining funds become the beginning balance of the following year. The Association's purpose is not to generate money but to service the trustees and the students. Thus, the board members came up with programs like Board Member Development, Student Achievement Award, and the marketing campaign.

Dr. Frazier announced that Cathie Bustos was recently elected CSBA Delegate for Region 10 and therefore a portion of her expenses will be reimbursed under the CSBA Delegate Assembly account. The Committee congratulated Cathie on her new role.

3.3 2008-2009 Annual Dues

Treasurer Sturm announced that districts will be invoiced for 2008-2009 annual dues in July.

3.4 Consideration 2008-2009 Budget (Action)

Upon motion by Cathie Bustos, second by Audrey Stock with unanimous support, the 2008-2009 budget was approved as amended.

4.0 Action/Discussion Items

4.1 Scholarship Application for Board Member Development

Dr. Frazier announced that the scholarship application for Board Member Development is applicable to direct service school districts which are Alview-Dairyland School District, Chawanakee Unified, and Raymond-Knowles Union Elementary School District. Priority will be given to a direct service school district who has not received the scholarship in the immediate past year. Since Raymond-Knowles did not receive the scholarship in the prior few years, Heather Abrahams will check to see if her board is interested in attending some trainings.

4.2 Achievement Award Recognition Program

Karen Roget reported that 54 students were awarded certificates of recognition. Board members are requested to remind their districts/school sites to submit nomination forms.

4.3 Document Retention of MCSBA Files

Dr. Frazier reported that the County Office is going through a process of storing records using Laserfiche. Since MCOE holds the primary records, it will not destroy any MCSBA records even though there is no legal requirement to retain them. In the future, there is a way for the agenda and minutes to be automatically laserfiched so there is no need to scan the documents. Dr. Frazier added that through Laserfiche, records can be electronically retrieved rather than digging through old files in the warehouse. Mimeographed documents will be harder to scan as they have faded over the years. The Committee concurred that the County Office move forward to archiving MCSBA records that it currently has.

4.3 Update in Marketing Schools in Madera County

Refer to Item 3.2

5.0 Reports of Committees

5.1 Sara Wilkins, CSBA Director, County-at-Large

Sara Wilkins was unable to attend the meeting.

5.2 Cathie Bustos, Region 10 Delegate CSBA

Cathie Bustos provided an update on her participation at the CSBA Legislative Action Conference last May. Mrs. Bustos talked about the representatives she visited. Their march to the Capitol building signified that CSBA wanted to relay the message that the Governor's May revision failed to protect funding for K-12 education despite reversing course from January and not proposing to suspend Proposition 98. This meant \$4 billion less which will affect a number of programs and giving pink notices to qualified teachers.

Cathie indicated that her responsibility in the Delegate Assembly will give her the experience needed in her new role as CCBE Vice President.

5.3 John Reynolds, Madera County Delegate CSBA

John Reynolds was unable to attend the meeting.

6.0 New Business

6.1 Date and Location for Next MCSBA Meeting

The next MCSBA meeting will either be on August 27 or August 28. President Diaz requested Heather Abrahams to check on the possibility of holding the meeting at Raymond-Knowles. If this is not feasible, Yosemite Unified will be asked to host the next meeting.

(NOTE: The next MCSBA meeting is on Wednesday, August 27 at Coarsegold School.)

6.2 Program

The topic for the next MCSBA General Membership meeting will be to motivate board members and encourage them during these difficult fiscal times. It was suggested getting a motivational speaker who can also talk about how we can keep programs in these tough economic times. Dr. Frazier will invite Larry Powell, Fresno County Superintendent of Schools, to be the guest speaker.

7.0 Adjournment

Meeting was adjourned at 11:00 PM.

Respectfully Submitted,

Sally L. Frazier, Ed.D.
Executive Secretary